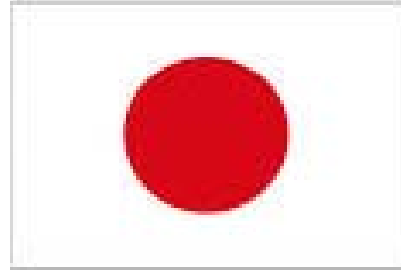




Serving the World



United Nations Inter-agency Outreach Mission Japan

22-24 October 2013



Be part of the United Nations

Does **making a difference** in the world motivate you?

Are you **driven** to be a part of a bigger purpose in the service of humanity?

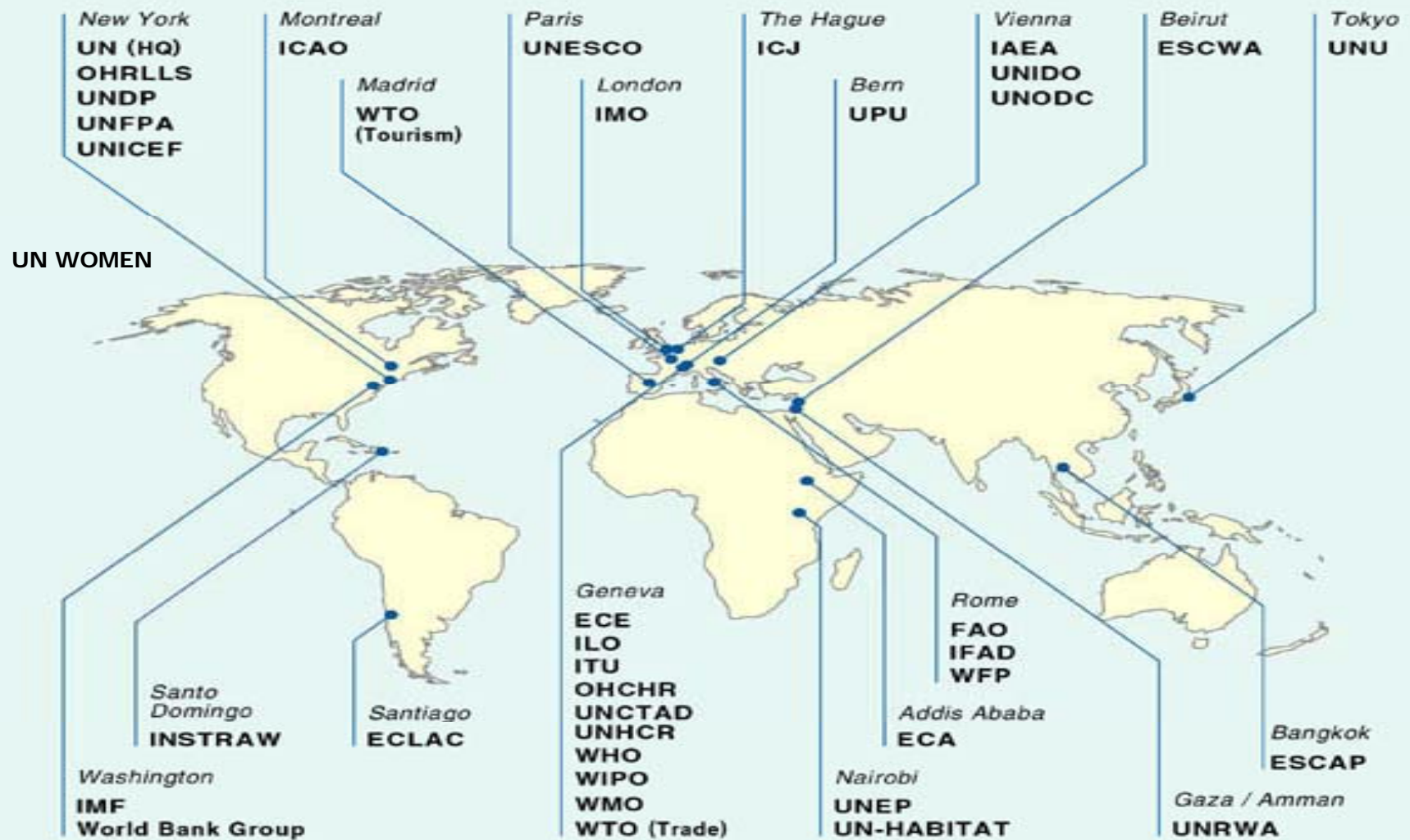
Are you the type of person who will **travel to** and **work anywhere** at a moment's notice?

Do you thrive in an environment that:

- is truly international and multi-cultural?
- respects and promotes diversity?
- functions at its best through team efforts?



PRINCIPAL OFFICES OF THE UNITED NATIONS



Map No. 4217(E) UNITED NATIONS
April 2004

Department of Peacekeeping Operations
Cartographic Section



Who we are

Welcome to the United Nations
of the 21st century:
a UN that is **visionary,**
proactive and working
to implement the will of the
international community.



Who we are

- We are international civil servants.
- Established in 1945
- Our work
 - touches lives in every corner of the globe
 - is complex and multifaceted
 - extends directly and indirectly to our 193 Member States.
- In the last decade, the United Nations has increased its field-based operations
- Over 50 per cent of our over 43,000 staff work in field locations all over the world
- Over 100,000 personnel in 15 peacekeeping and 14 political missions



What are the career options?

Nora
KHALAF

Administrative Assistant,
Management and Operations
Support Network

Duty Station: Beirut, Lebanon



The **strength**
of the UN system
lies in the **diversity**
of its staff.



Starting Points

- Internationally-Recruited
 - Individual /Generic Vacancies
 - Language Competitive Examination
 - Young Professional Programme (YPP) Recruitment Examination
 - Associate Expert Programme /JPO
- Locally-Recruited
 - National Professional Officer
 - General Service
- Temporary
 - Temporary professional and general service staff
 - Individual/Institutional Consultants/Contractors
- Other
 - Internship Programme
 - United Nations Volunteers (UNV) (unvolunteers.org/unv.org)
 - International UN Volunteers
 - On-line Volunteers
 - Global Youth Programme



Professional jobs (Minimum experience)

- Usual experience requirements after obtaining your degree:
 - P-2 = YPP or Language recruitment examination
or 2 years without exam
 - P-3 = 5 years
 - P-4 = 7 years
 - P-5 = 10 years
 - D-1/D-2 = 15 years

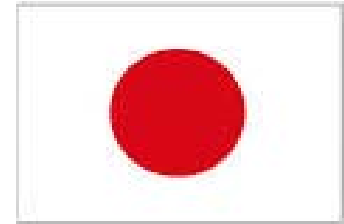


United Nations Secretariat in numbers: Budget and Staff

- Regular Budget Jan. 2012-Dec. 2013:
 - RB: \$4,069,200,000
 - Special Political Missions: \$1,083,100,000
- Peacekeeping Support Account:
 - July 2012- June 2013:
 - \$7,330,000,000 (x 2 = \$14.66 billion)
- Staff: 42,887 (30 June 2012)
 - Professional and higher: 12,289
 - In HQ and established duty stations: 20,149
 - In the field (PKOs, etc.): 22,738



Japan and the United Nations Secretariat: in numbers



- Regular Budget: **10.833%**
(2nd largest contributor)
- Peacekeeping Support Account: **10.83%** (2nd largest contributor)
- Staff: **254** (**207** in the Professional and higher categories)
- Uniformed personnel: **271**
- Desirable Range: **181-245**
- Staff with geographic status: **88**
(out of **207**)
- Japan is underrepresented



What can you do at the United Nations?

Job networks allow you to
develop new skills and
gain exposure
to the different parts of
the United Nations.



Christian
MAHR

Legal Officer,
Legal Network

*Duty Station: New York,
United States of America*



Profiles UN Secretariat is looking for

- Audit
- Administrators
- Aviation
- Cartography
- Conference and Language Staff
- Drug Control & Crime Prevention
- Demographics
- Economic Affairs
- Electoral Affairs
- Engineering
- Information and Communications Technology
- Information Management
- Library Science
- Logistics
- Procurement
- Medical
- Programme/Project Management
- Security
- Humanitarian Affairs
- Human Rights
- Legal Affairs
- Political Affairs
- Public Administration
- Public Information, Radio & TV
- Rule of Law
- Social Affairs
- Statistics



Young Professionals

Hao
CHENG

Associate Producer, UN Radio
Public Information and
External Relations Network

Location: New York, United States



The Young Professionals
Programme is a
platform for **launching a**
career as an **international**
civil servant.



Young Professional Programme (YPP) Recruitment Examination

- Entry level (P-2): filled through competitive examinations
- Held annually based on a country's representation among staff
- YPP applicants must be:
 - National of participating Member State
 - No more than 32 years old as of 31 December of exam year
 - Hold at least a first-level university degree relevant to an occupational group offered
 - Proficient in either English or French
- For more information : **<http://careers.un.org>**



Language examinations

Youssef
IKLI

Arabic Verbatim Reporter,
Conference Management Network

*Duty Station: New York,
United States of America*



Our organizational culture
enables our staff
to **contribute** to
their maximum potential.



Language examination

Arabic, Chinese, English, French, Russian, Spanish

- Editors, Interpreters, Proofreaders, Translators, Verbatim
- Based on the needs of the United Nations
- All language staff must pass the applicable examination
- Language staff hired from the roster at the entry level (P-2) [average number of candidates placed on the roster in last 10 years: 100]
- Eligibility and requirements
 - Hold at least a first-level university degree [For the Interpreters: First University degree plus 200 days of experience in language field or degree in interpretation]
 - Interpret or translate from **two** official languages into **main** language
 - No more than 55 years old as of 31 December of exam year
- For more information : <http://careers.un.org>



Where we are

Maria-Cristina
DREIER-DÍAZ

Reference Assistant,
Conference Management Network

Duty Station: Geneva, Switzerland



You may not only
change
functions, departments
or **geographic locations**,
but even fields of work.





Geneva
UNOG, UNCTAD,
OHCHR,
ECE, OCHA



Nairobi
UNON, UNEP,
UN-Habitat



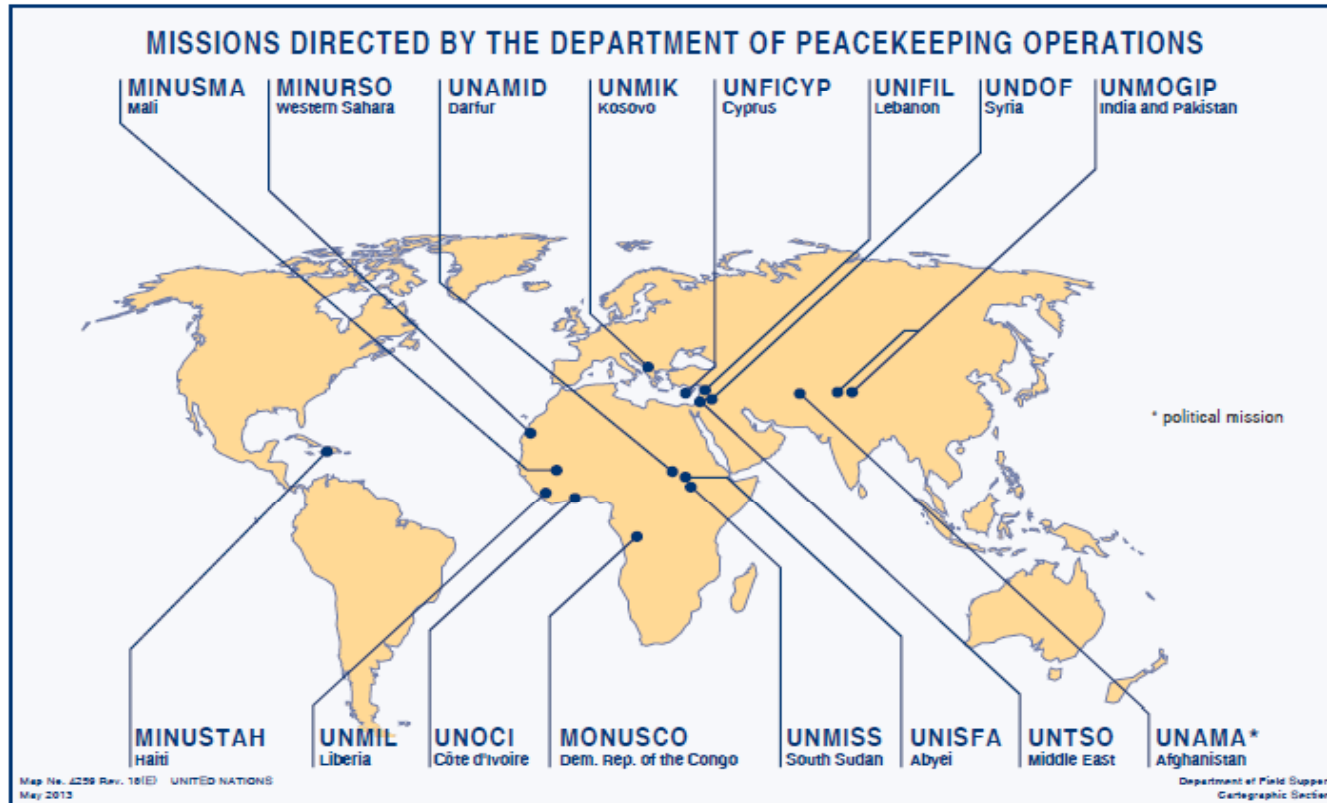
New York
UN Headquarters



Vienna
UNOV, UNODC



The Hague
ICTY



Addis Ababa
ECA



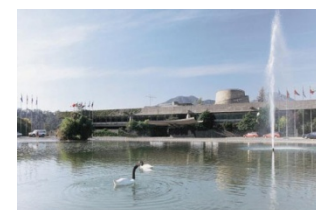
Bangkok
ESCAP



Beirut
ESCWA



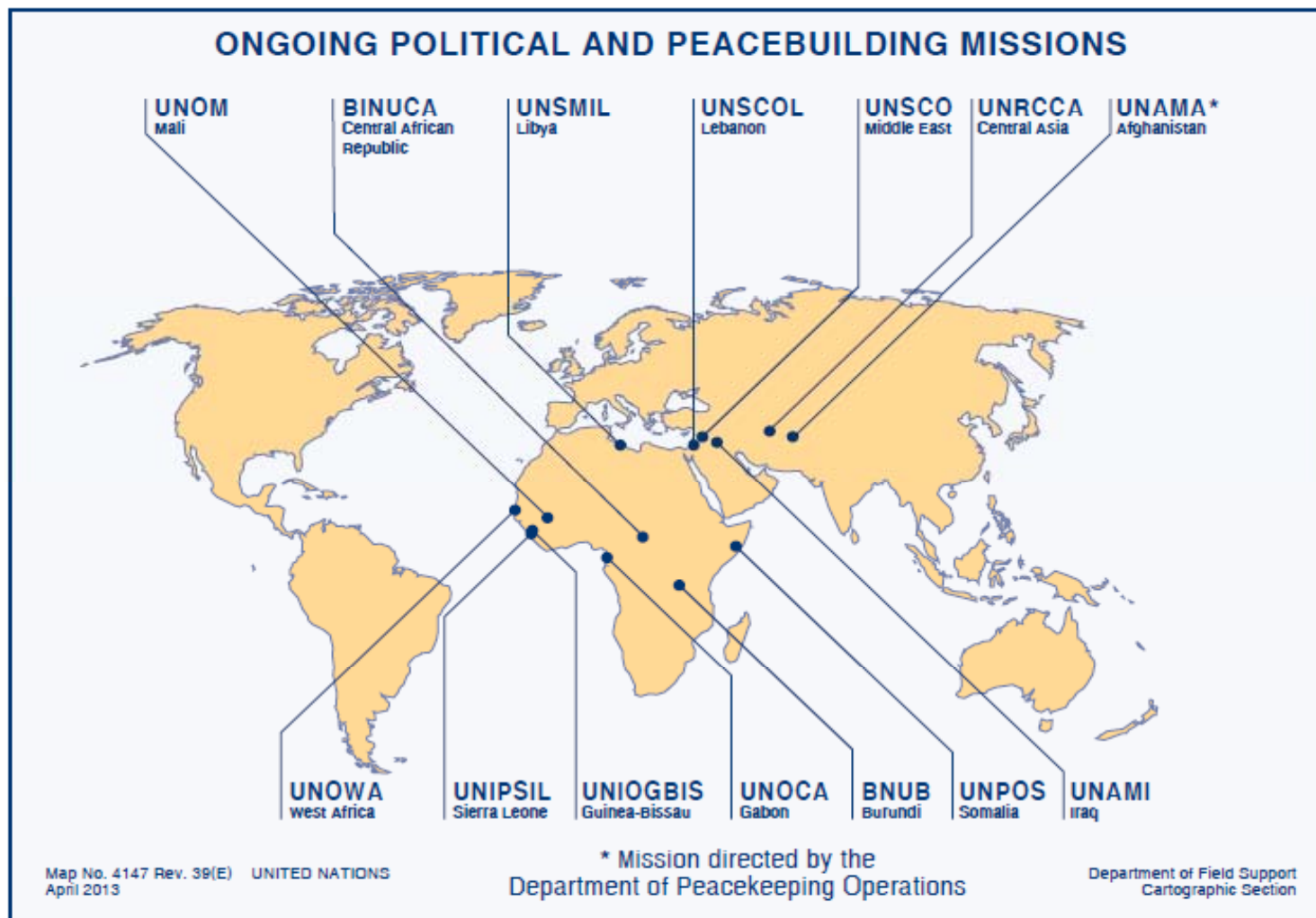
Santiago
ECLAC



Arusha
ICTR



Special Political and Peacebuilding Missions





What are Peace Operations (“Field Operations”)?

- Peace Operations are an effective set of tools that allow the UN to assist countries torn by conflict work towards creating conditions for lasting peace. Our operations can be either Peacekeeping (during or in the immediate aftermath) or Political/Peacebuilding (in the aftermath).

Currently, we have 29 Field Based Operations

- **Peacekeeping Missions “PKO’s”** – 15 globally. A mix of civilian staff; police; and military (blue helmets)
- **Special Political & Peacebuilding Missions** – 13 globally. Mostly civilian; some police; no military (blue helmets)
- **1 Integrated Mission** (both political and peacekeeping in its nature) in Afghanistan. It is a joint operation, led by both the Departments of Peacekeeping and Political Affairs



How to work in the field

1. To be considered, you must be rostered. More than 90% of vacancies are filled from the roster. Rosters are built for every functional staffing area in field missions. We advertise “calls for roster candidates” to apply periodically throughout the year. MOFA will receive the calendar for 2014 in the coming months.
2. Once you’ve applied, you will receive a written test and then a competency based interview.
3. If you are successful during the assessment process, you will be rostered with an indefinite roster status.
4. For those instances where our rosters do not yield a candidate, or for areas where we do not have pre-built rosters, we will issue a Position Specific Job Opening (PSJO). These PSJO’s are usually always for substantive functions only.



Prominent Field Requirements for 2014

- Northern Mali (MINUSMA) and Dem. Rep. Congo (MONUSCO) – Requires fluency in French
- Somalia (UNSOM) – Requires fluency in Arabic for many positions
- South Sudan (UNMISS) – No linguistic requirements
- Afghanistan (UNAMA) – No linguistic requirements
- Applicants with Rule of Law, Security Sector Reform background, Protection of Civilians, with experience in nation building countries.

Other Field Requirements in 2014

- Would like to see **more females applying to work in the field**, for both mission support functions (IT, Finance, Budget, Engineering, Logistics, etc.) as well as substantive functions (Human Rights, Political Affairs, Civil Affairs, etc.)



Office for the Coordination of Humanitarian Affairs (OCHA)

The mission: mobilize and coordinate effective and principled humanitarian action in partnership with national and international actors in order to:

- Alleviate human suffering in disasters and emergencies
- Advocate the rights of people in need
- Promote preparedness and prevention
- Facilitate sustainable solutions



OCHA

- More than 2,000 staff (over 1,500 staff in the field) in over 50 country, regional and headquarters locations.
- Coordinate US\$10.3 billion of humanitarian programming to assist 57 million people affected by the world's worst humanitarian crises.
- Japanese staff member on a fixed term contract :11
- Japanese Associate Expert/JPO:1
- Japan is No.9 donor for OCHA



OCHA

Typical functions:

- *Humanitarian Affairs Officer*
- *Information Management Officer*
- *Public Information Officer*

Typical profiles:

- *Well-rounded humanitarian experience in coordinating aid in complex emergencies and natural disasters*
- *Readiness and experience in working in the field, including in difficult and sometimes potentially insecure places*
- *Excellent inter-personal skills*

Need to deploy staff members within 30 to 40 days to effectively play leadership role in coordinating humanitarian assistance





Associate Expert programme (Junior Professional Officer)

As an Associate Expert
you will provide **assistance**
to **developing** countries
through regional projects.



Boris
LISSASSI

Internship Coordinator,
Economic and Social
Development Network

*Duty Station: New York,
United States of America*



Associate Expert/Junior Professional Officer (JPO) programme

- Offers graduates opportunity to acquire professional experience
- Bilateral agreements between the UN and donor countries
- Duration: 2 years
- For more information contact your Ministry of Foreign Affairs
- <http://esa.un.org/techcoop/associateexperts>
- <http://careers.un.org> -> Associate expert programme



Pay and benefits

Mary Lee
KORTES

Editorial Assistant,
Conference Management
Network

*Duty Station: New York,
United States of America*



Working for the United Nations
is not just a job.
It's a calling in life
to serve an
honourable mission.



Pay and Benefits

- Competitive Salaries
- Annual & Sick Leave
- Home Leave
- Maternity & Paternity Leave
- Education Grant & Travel
- Rental Subsidy
- Defined-benefits Pension at age 65
- Health Insurance
- Installation & Shipment & Repatriation
- Pay for Additional Official Language
- Mobility and Hardship Pay
- Rest and Recuperation
- Mentoring Programme for New Staff
- Development & Learning opportunities



Internship programme

You get a chance
to experience **first hand**
what working at
the United Nations is really like.



Internship programme

- Offers opportunity to familiarize yourself with the United Nations
- Unpaid and full-time
- Requirements:
 - Enrolled in graduate school or equivalent
 - Duration: minimum 2 months, up to 6 months
- Apply to the duty station of choice
- No. of interns world-wide: over 4400 per biennium
- For more information : <http://careers.un.org>



http://careers.un.org

UN Careers - Windows Internet Explorer

https://careers.un.org/lbw/home.aspx?lang=en-US

File Edit View Favorites Tools Help

UN Careers

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 **United Nations**
careers

The



Opening of the Millennium Development Goals (MDG) Summit, as Secretary-General Ban Ki-moon delivers remarks.
New York, UNITED STATES
UN Photo /Rick Bajares

Peace and Security Human Rights Economic and Social Development

Meet our Global Workforce

<p>Nipha Preedanond Administrative Assistant Incheon, REPUBLIC OF KOREA</p> 	<p>Denis McAuley English Translator/ Précis-Writer New York, UNITED STATES</p> 	<p>Vanessa Zamora Personal Assistant Amman, JORDAN</p> 	<p>Kin-Hui Chang Supply Officer New York, UNITED STATES</p> 
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Done Internet 100%



facebook

United Nations Careers

Non-Profit Organization · Edit Info

Wall

Share: Status Photo Link Video Question

What's on your mind?

United Nations Careers

** YPP Exam Application Deadline Extended **

Due to some technical difficulties that applicants experienced the deadline for the Young Professionals Programme (YPP) examination applications has been extended to 12 September 2011.

To apply for the examination go to <http://careers.un.org/>

UN Careers

careers.un.org

2 hours ago · Like · Comment · Share

Cecilia Nagy and 64 others like this.

United Nations



LinkedIn Account Type: Basic

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United Nations Careers

Discussions Members Search Manage More...

Start a discussion or share something with the group...

Maximum length is 200 characters.

Attach a link

Share

What's Happening

The United Nations Office of Human Resources Management will be speaking about UN careers in Washington. • 1 day ago

Where: Georgetown University When: 8 September 12:30-1:45 pm

Like Comment Flag More

Most Popular Discussions

A Global Conversation with the UN Secretary-General Live on Social Media

As world leaders prepare to gather in New York for the annual United Nations General Assembly, please join us in a global conversation. ...

A Live global conversation with the UN Secretary-General on Social... facebook.com

Facebook is a social utility that connects people with friends and others who work, study and live around them. People use Facebook to keep up with friends, upload an unlimited number of photos, post links and videos.



twitter

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United Nations Careers · Nations Unies Carrières

<http://careers.un.org>

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UN_Careers UN Careers

** YPP Exam Application Deadline Extended **: [lnkd.in/uCbyJM](#)

2 hours ago · Favorite · Reply · Delete

UN_Careers UN Careers

The United Nations Office of Human Resources Management will be speaking about UN careers in Washington.: [lnkd.in/5Q48aZ](#)



新浪微博 · 专业版

UNcareers

加关注

主页 地图

简介

The world looks to the United Nations for solutions to complex problems everywhere, from ending conflict and alleviating poverty, to combating climate change and defending human rights. The issues o...

联合国2013年青年专业人士招聘项目今天正式开放——开放的职位包括法律事务、公共信息和数据管理。申请的截止日期为2013年8月2号（北京时间）。如果您对此感兴趣，请访问网址 <http://t.cn/RvCvZ7A>，尽快申请您理想中的职位。

55分钟前 来自专业版微博

联合国2013年青年专业人士招聘项目今天正式开放——开放的职位包括法律事务、公共信息和数据管理。申请的截止日期为2013年8月2号（北京时间）。如果您对此感兴趣，请访问网址 <http://t.cn/RvCvZ7A>，尽快申请您理想中的职位。

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55分钟前 来自专业版微博

Follow UN Careers Pages on



United Nations Development Programme UNDP



- Mandate for social and economic development
- Works with governments and people on their own solutions to global and national development
- On the ground in 177 countries and territories
- About 8400 staff members + number of consultants

WHAT WE DO – PRACTICE AREAS



Millennium Development Goals

Poverty Reduction

Democratic Governance

Crisis Prevention and Recovery

Environment and Energy

HIV/AIDS

Women's Empowerment & Capacity Development

United Nations Development Programme

CAREER OPPORTUNITIES



- 300-400 vacancies advertised each month
- Majority of the open positions in the field
- Most jobs require at least 5 years of experience (P3 and above)
- Variety of staff positions and consultancies across practice areas and in operations

United Nations Development Programme

UNDP and JAPAN



- Japan is UNDP's largest bilateral donor (total resources)
- Currently 88 Japanese staff serve in the organisation (81 IP staff, 7 GS staff)
- 14 Japanese JPOs in various locations and practice areas

United Nations Development Programme

Working with UNICEF



For the best interest of children



1946: UNICEF was established



After World War II, European children face famine and disease. UNICEF is created in December 1946 by the United Nations to provide food, clothing and health care to them.

© UNICEF/NYHQ1946-0001/Photographer Unknown



Mission: we can, together, advance the cause of humanity.



UNICEF NYHQ2010-2037 Marta Ramoneda



UNICEF believes that nurturing and caring for children are the cornerstones of human progress.

UNICEF was created with this to work with others to overcome the obstacles that poverty, violence, disease and discrimination place in a child's path.

UNICEF works for child rights



© UNICEF/NYHQ2009-0599/Noorani

Rights of survival and development

Defined by the Convention of the Rights of the Child (CRC)

© UNICEF/NYHQ2009-0985/Noorani

Right of education

Right to be protected



UNICEF/NYHQ2008-0668 Ayano Sato

Right to participate

© UNICEF/NYHQ2012-0893/Sokol



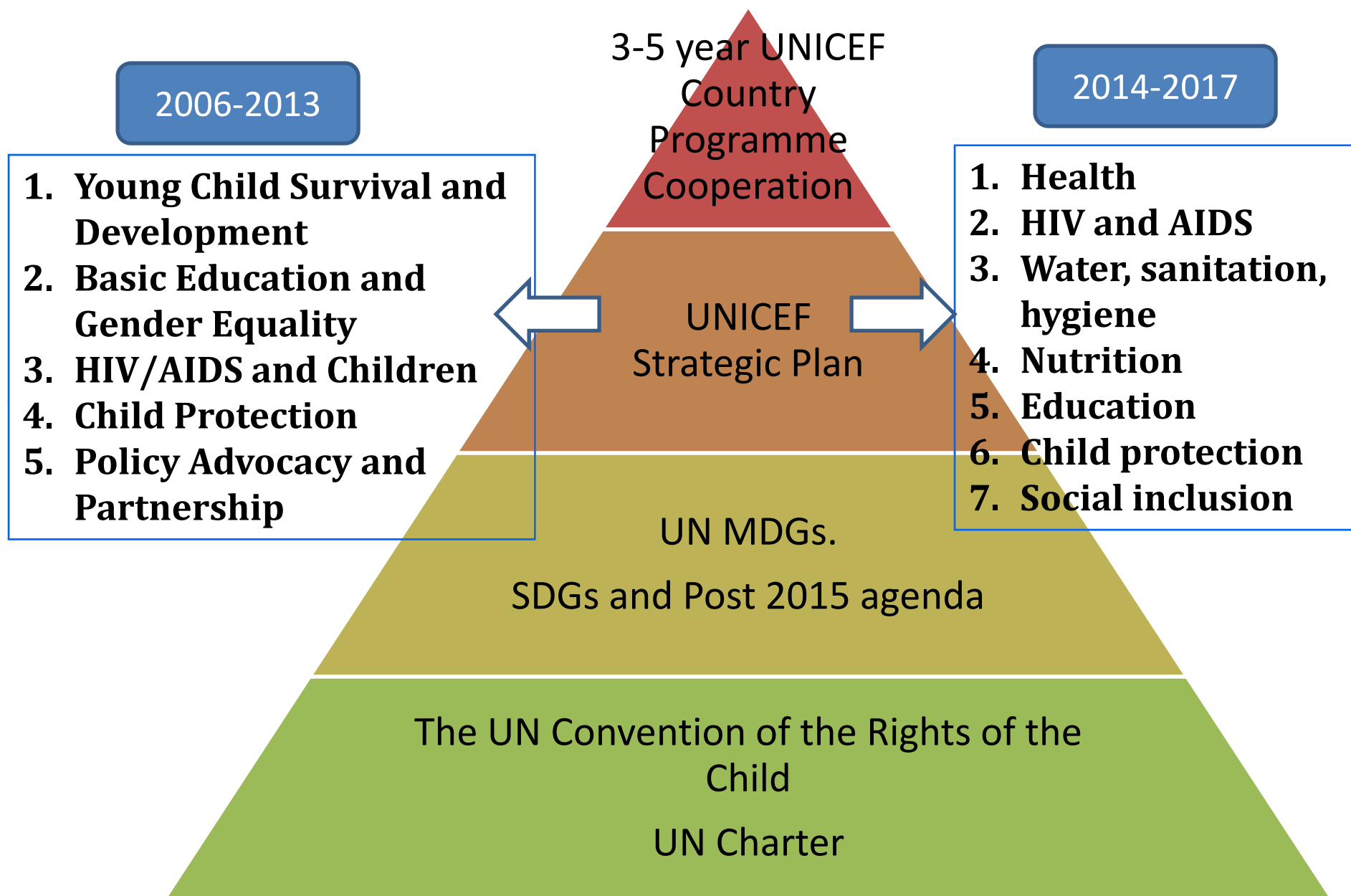
UNICEF and Japan :Partnership

1949: UNICEF started humanitarian supports for Japan

Skim milk for school meal, and cotton wool for winter clothes



Photos: Japan Committee for UNICEF



NETI Programme (New & Emerging Talent Initiative)



© Gregor von Mendeazza



© Lilit Umroyan

What are we looking for?

- Talented, motivated, results oriented individuals with the willingness and availability to be assigned to any UNICEF office around the world including serving in emergency and hardship duty stations
- Completed Masters degree (or advanced university study equivalent) in a relevant field
- 2 to 6 years relevant work experience both at the national and international level
- English and working knowledge of another UN official working language (Arabic, French, Spanish, Russian, Chinese); other languages (e.g. Portuguese) are also an asset.

NETI Programme (New & Emerging Talent Initiative)

Timeframe / Structure

NETI is a 2 year programme comprised of a **1-month assignment at UNICEF NYHQ** and a **23 - month assignment in an office globally**:



- Get an overview of the assigned HQ division's strategies, initiatives and challenges while contributing to division's goals
- Learning focus will be on the induction about UNICEF

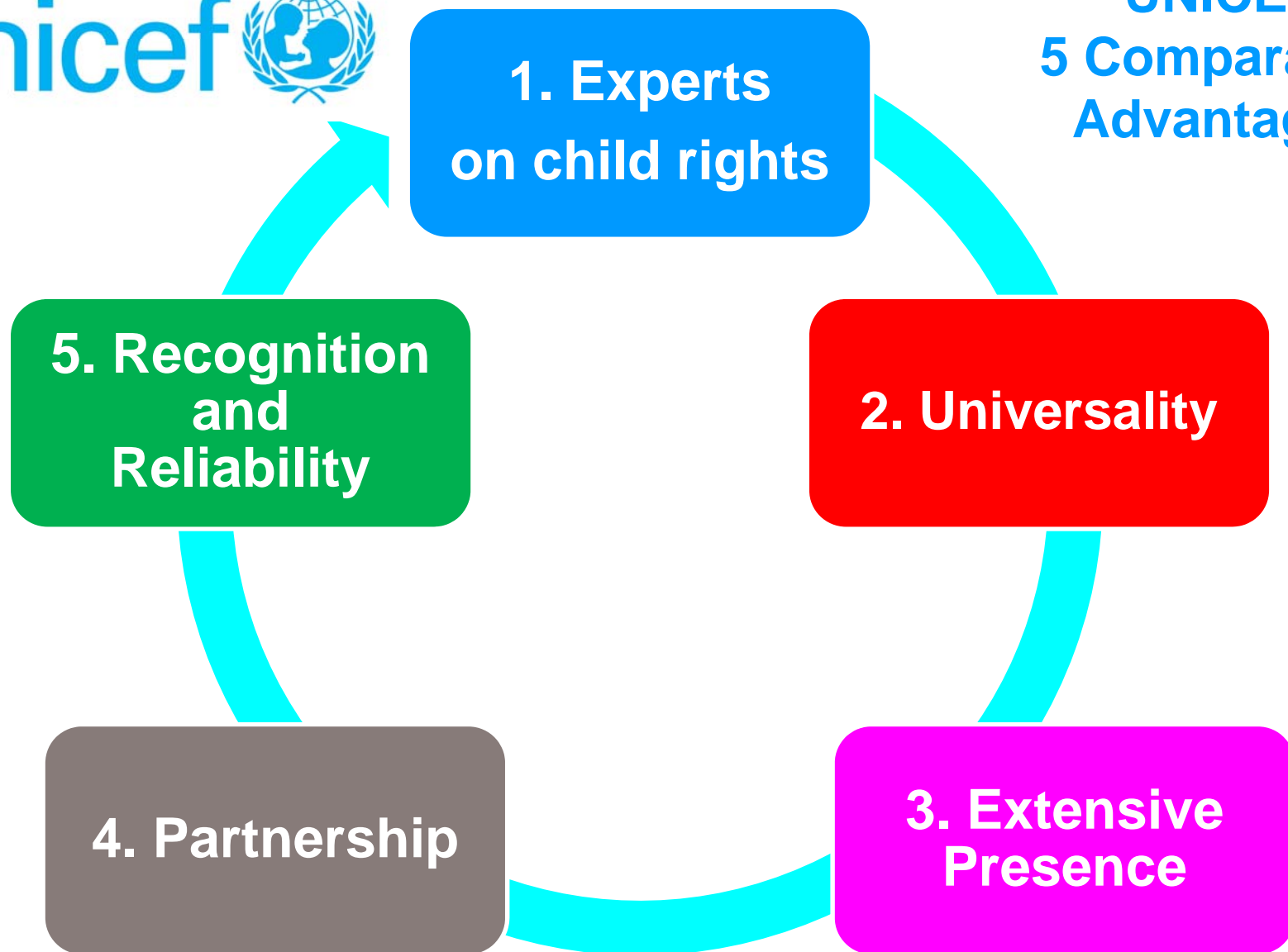
- Work in a field office globally fully contributing to its goals
- Learning focus will be on-the-job learning, external coaching support and mentoring

Japanese Staff Members in UNICEF

Total 90 Japanese staff work with UNICEF

- 69 International Professionals staff
D2-1, D1-3, P5-9, P4-24, P3-27. P2-5
- 16 JPOs
- 5 General Service Staff







Public Health Experts

Medical Doctors

**1. Experts
on child rights**

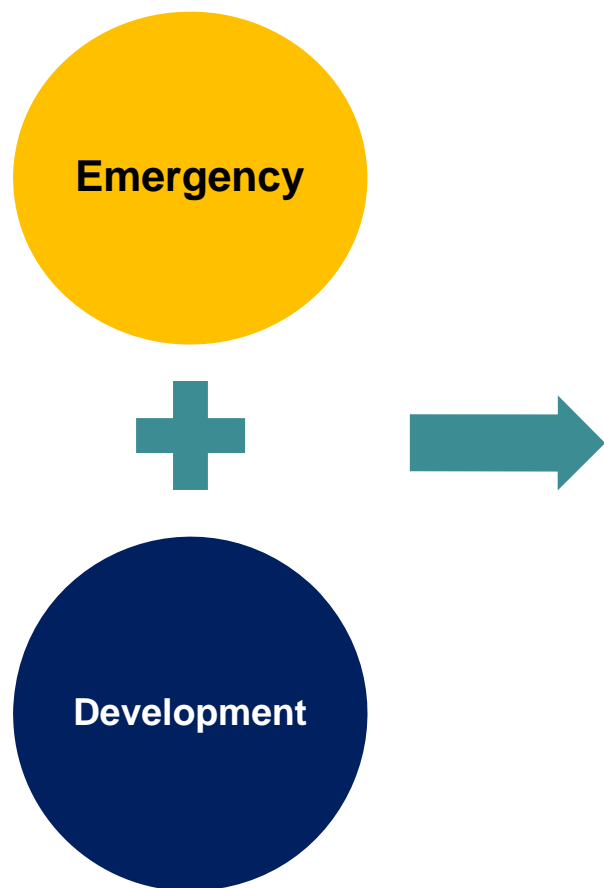
**UNICEF is the
only UN agency
that is specialized
to build a world
where the rights
of every child are
realized**

Teachers
Professors
Researchers
DATA analyst

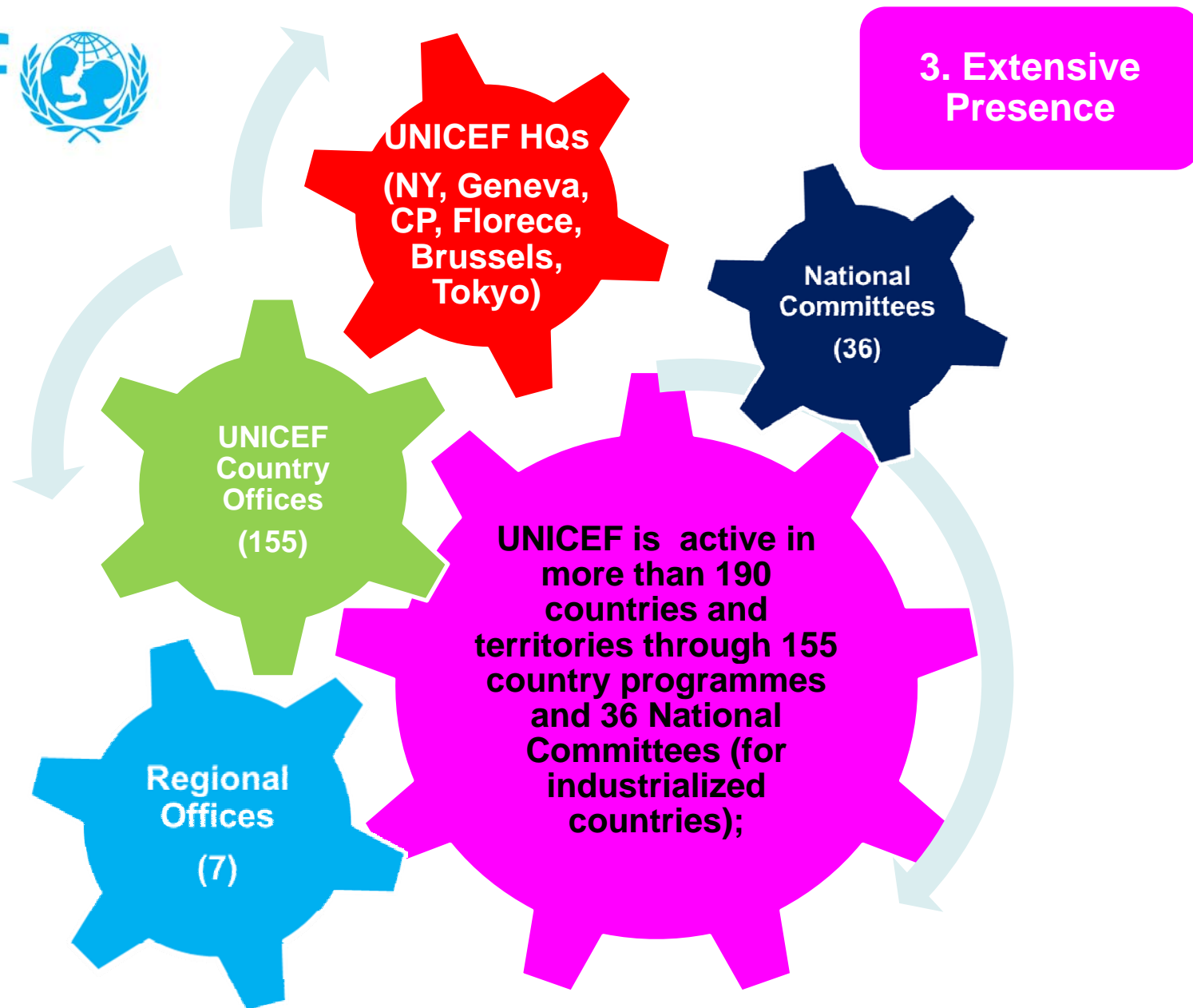
Supply and Logistic
Finance
Human Resources
Security

Civil Engineers

Lawyers
Journalists



UNICEF works
in every
situation, from
humanitarian
and fragility to
development
and resilience





4. Partnership



World Health Organization



THE WORLD BANK

Civil Societies



JAL



United Nations Population Fund



2013 UNFPA Recruitment Mission

Michael Emery - HR Director
Japan 22-24 October, 2013

www.unfpa.org

What is UNFPA?



UNFPA is an international development agency whose aim is to deliver a world where every pregnancy is wanted, every childbirth is safe, and every young person's potential is fulfilled.



www.unfpa.org



What does UNFPA do?



- Population data to reduce poverty
- That every pregnancy is wanted
- That every birth is safe
- That every young person is free of HIV/AIDS
- That every girl and woman is treated with dignity and respect
- Humanitarian responses in emergencies

Who we are



- 2350 staff members worldwide.
- 300 of them are at headquarters in New York.
- UNFPA works in more than 150 countries worldwide.
- Total IP staff : 600
- Total local staff: 1,400
- Non-staff: 1200 (1100 – Service Contracts & 100 UNVs)
- Currently there are 13 Japanese staff in UNFPA.
- IP Gender statistics: 51% Female and 49% Male
- IP North/South distribution: 52% North, 48% South

Required Profiles



Technical Fields

- Population and development/ Demography
- Reproductive/Public Health
- Maternal Health/Midwifery
- Health Economics
- Gender/GBV
- HIV/Aids
- Monitoring & Evaluation
- Reproductive Health Commodity Securities

Operations

- Finance
- Budgeting
- Human Resources
- Information Technologies
- Audit and Oversight
- Procurement
- Information, Communication, Public Relations, Media
- Management

Current Vacancies – Create profile in eRecruit

<http://www.unfpa.org/employment/>



- eRecruit: UNFPA's online application management system
- Profile updated regularly and submitted for more than one vacancy.



www.unfpa.org



UN

Volunteers

inspiration in action

Working with the United Nations Volunteers Programme (UNV)

- Volunteerism for Peace & Development -



UN Volunteers is administered by the United Nations Development Programme





About UNV...

- Established by UNGA in 1971 / Administered by UNDP
- HQ in Bonn, Germany
UNV contributes global peace and development through “**volunteerism**”
- **What we believe** : “**Volunteerism** can transform the pace and nature of development”
- **UNV's mandate**:
 1. **ADVOCATE** for volunteerism as essential for peace & development
 2. **INTEGRATE** volunteerism into development plans of UN partners, governments, civil society & private sector
 3. **MOBILIZE** volunteers (directly & indirectly) for peace & development





UN
Volunteers

inspiration in action

Who are UN Volunteers?

6,807 UN Volunteers assignments in 2012
(70% international / 30% national)

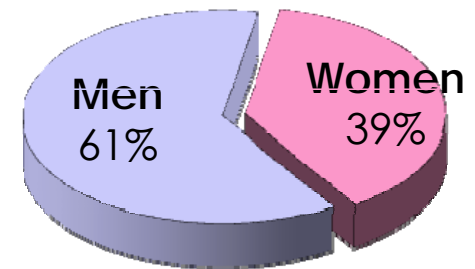
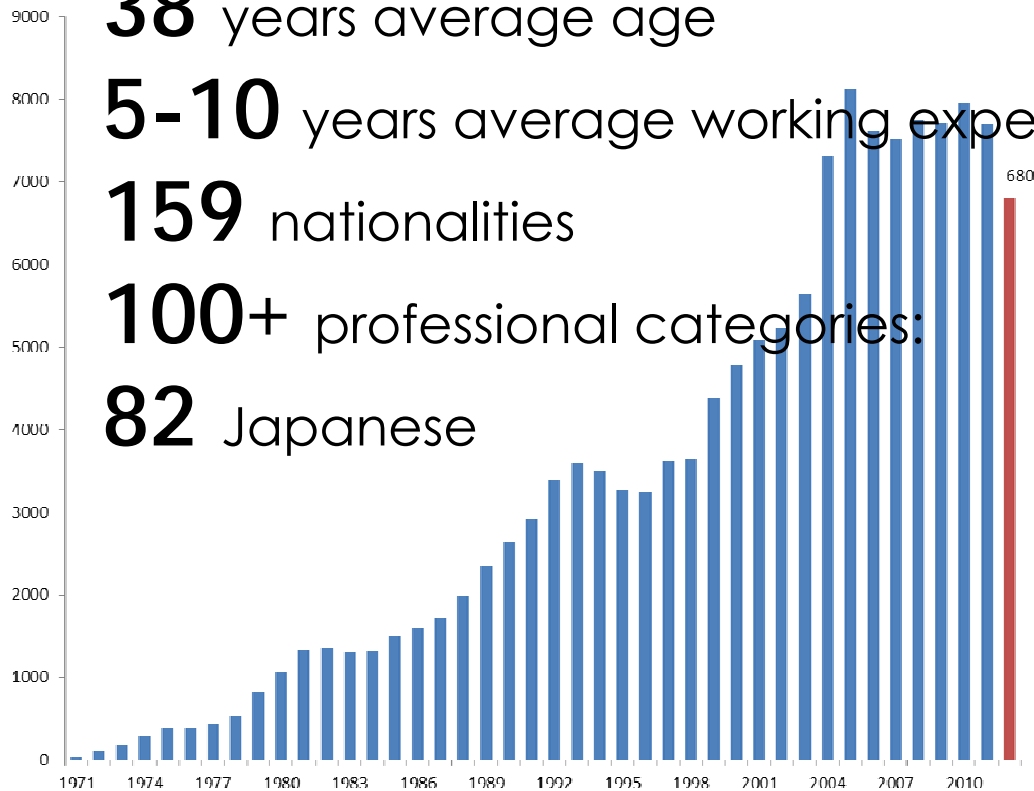
38 years average age

5-10 years average working experience

159 nationalities

100+ professional categories:

82 Japanese



onlinevolunteering.org



11,037 Online Volunteers



What does UNV do?

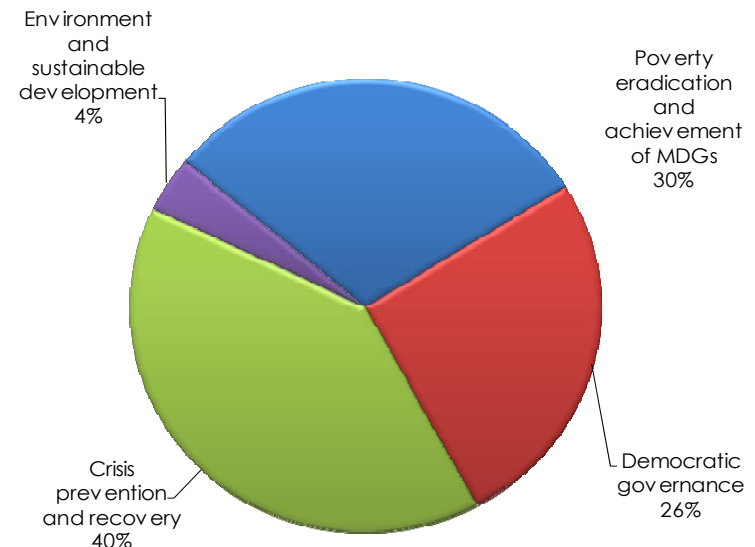
Focus Areas of Support:

1. Delivery of Basic services
2. Environment
3. Crisis prevention and recovery
4. Humanitarian Assistance
5. Supporting Peacekeeping

Cross-cutting pillars:

1. Youth
2. Gender
3. Marginalized Groups

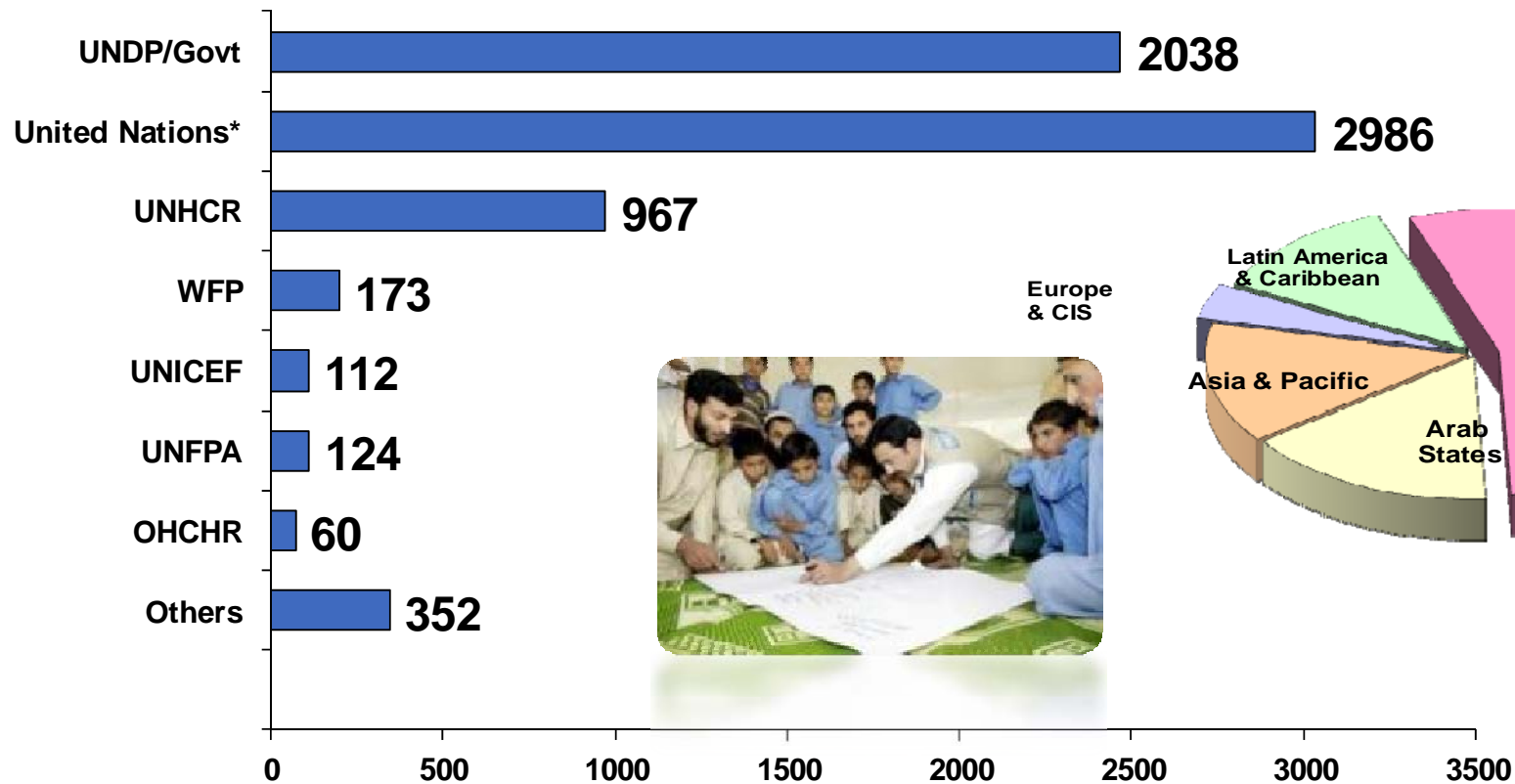
Community-level Capacity Development





Where does UNV work?

UNV assignments with main Partners in **127** countries



* United Nations includes UNDPKO, UNDESA and UNOCHA



UN

Volunteers

inspiration in action

Areas in Demand

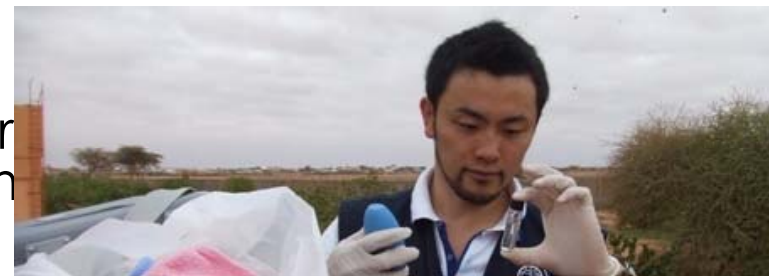
SUBSTANTIVE AREAS:

Public Health Officer, Electoral Officer/Advisor, Human Rights Officer, Field Officer, Humanitarian Affairs Officer, Protection Officer, Civil Affairs Officer, Legal Advisor, Community Development Officer, UNV Programme Officer, Monitoring and Evaluation Officer, Demobilization, Disarmament and Reintegration Officer



TECHNICAL AREAS:

Medical Doctor, Vehicle Mechanic, Training Officer, Communications/Public Information Assistant, Engineer, Midwife Trainer





UN

Volunteers

inspiration in action

International UN Volunteers Entitlements

- International Travel incl. pre-departure allowance and shipment allowance
- Settling-in Grant
- Volunteer Living Allowance
- Insurance: Life/Health and permanent disability
- Annual Leave (2.5 days/month)
- Family Visit (long-term assignments every 24 months).
- Resettlement Allowance (only for long-term assignments).





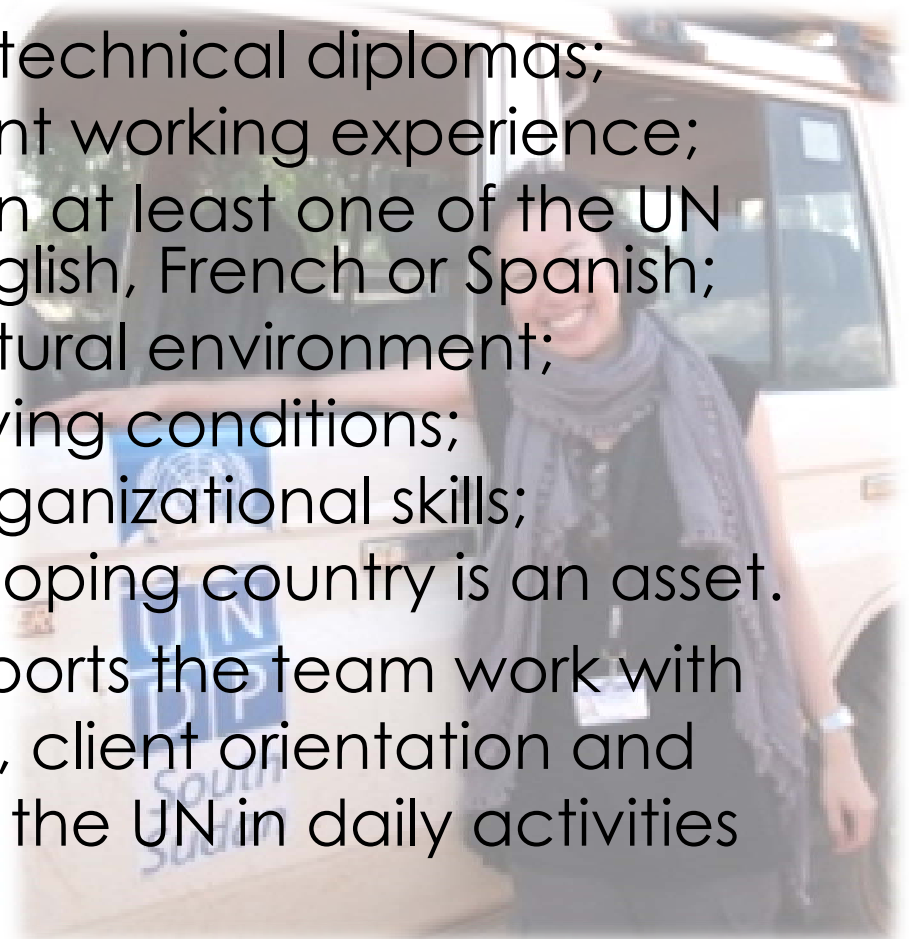
UN

Volunteers

inspiration in action

International UN Volunteers Basic requirements :

- At least 25 years old;
- University degree or higher technical diplomas;
- At least two years of relevant working experience;
- Good working knowledge in at least one of the UN working languages, e.g. English, French or Spanish;
- Ability to work in a multi-cultural environment;
- Ability to adjust in difficult living conditions;
- Strong interpersonal and organizational skills;
- Work experience in a developing country is an asset.
- Motivated person who supports the team work with professionalism, dedication, client orientation and demonstrates the values of the UN in daily activities



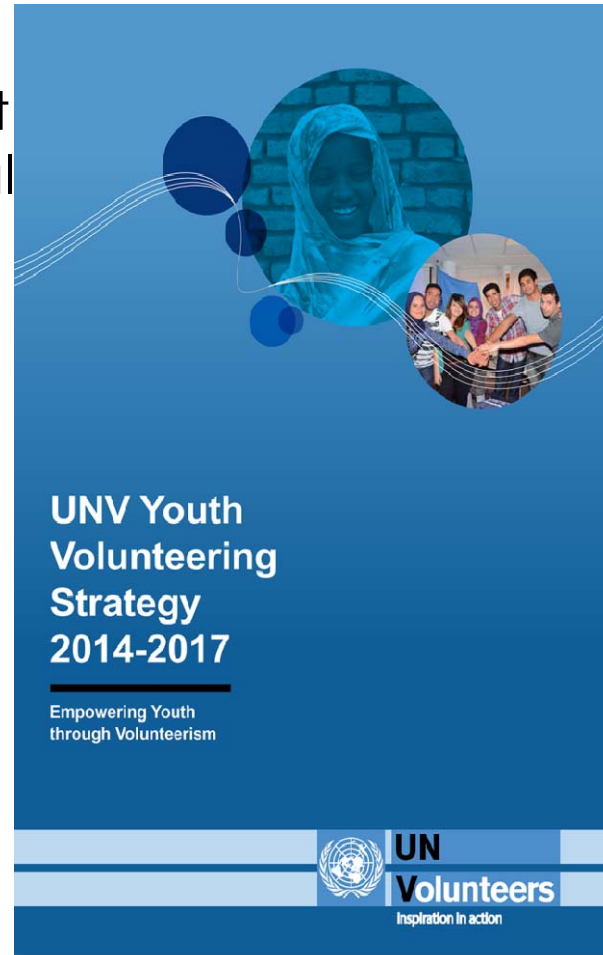


UN
Volunteers

inspiration in action

Global UN Youth Volunteer Programme

Aim: To mobilize the engagement of youth in global peace and sustainable human development



Based on: Secretary-General's 5-Year Action Agenda, consultation with stakeholders.

Includes:

[*UNV Youth Volunteering modality*](#)

- 18-29 year-olds
- 6 months – 2 years
- Young professionals



UN
Volunteers

inspiration in action

onlinevolunteering.org

Online
Volunteers



Development
organizations



UN
Volunteers

inspiration in action

Opportunities (in Partnership with JAPAN) : Fully-Funded by Japanese Partners

UN Volunteer Assignments:

- MOFA: Japan Trust Fund
- MOFA: Programme for Human Resources Development in Asia for Peace Building
- JICA: JOCV Fully-Funded Scheme (Eligible for former JOCVs)

UN Youth Volunteer Assignments:

- MOFA: Pilot Project for UN Youth Volunteer Programme for 2013 / 2014
(with Kwansei Gakuin, Meiji, Meiji-Gakuin, Sophia, Toyo, Rikkyo, and many more to join)



www.un.org

<http://careers.un.org>

<http://jobs.undp.org>

<http://www.unicef.org/about/employ>

<http://www.unfpa.org/employment>

www.unv.org (global)

www.unv.or.jp (Japanese)

www.onlinevolunteering.org



Thank you

Merci

Gracias

شكراً

谢谢

Спасибо

